

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on June 28, 2023 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker - Absent	D. Romeo	R. Casella
R. Delano	F. DeStefano	S. Testa
J. Formisano	C. Santore	
J. Johnston	A. Zorzi	
J. Santagata	R. Smith	

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Adopt Resolution R-21-2023 Authorizing SCADA System Upgrades without public bidding therefore as authorized by N.J.S.A. 40A:11-5(gg) in the amount of \$108,952.45.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#2 Email from Jim Bennett, Vice President of the Teamsters Local Union 676 providing an amendment to the Collective Bargaining Agreement previously adopted on November 23, 2022 with respect to the licensed plant operator level 3 certifications. If the BBMUA Board is in agreement with the amendment we can move forward with adopting the resolution accepting the amendment and authorizing execution of the amendment.

#3 Adopt Resolution R-22-2023 confirming the acceptance and approval of the amendment of the collective bargaining agreement with Teamsters Local Union #676 and authorizing execution of same.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #10 Email from Edward Dennis providing a proposal to provide water tank inspection services to the BBMUA Water Tower for a cost not to exceed \$7,700.00.

m. _____ s. _____

Roll Call: B. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

SOLICITOR'S REPORT:

AUDITOR'S REPORT: Steve Testa will discuss and review the audit for year ended 2021. He is providing each member with copies of the completed draft audit for the BBMUA's board members approval so we can adopt Resolution R-23-2023.

#4 Letter from Romano, Hearing, Testa & Knorr providing the communication of governance at the close of the Audit for the year ended December 31, 2021.

#5 Copy of the Management Representation Letter provided in connection with the audits of the financial statements of the BBMUA with respect to the financial position as of December 31, 2021. This letter requires the signature of the Chairman, Secretary/Treasurer, and Consultant.

#6 Adopt Resolution R-23-2023 approving the audit of the financial statements of the BBMUA as of and for the year ended December 31, 2023.

m. _____ s. _____

Roll Call: B. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

SECRETARY'S REPORT: #7 Email from Caleb of Barber Consulting informing us that we need all emails to have Multi-Factor Authentication set-up on them as soon as possible to comply with the JIF guidelines. Instructions are attached. Please make every effort to set this up.

#8 Email from Mary Pearsall of the NJ I-Bank providing a copy of the invoice for the I-Bank Loan that is due by August 1, 2023 along with the Loan Agreement Schedule. This invoice will be put on the July bill list and paid in July via electronic wire.

We have an employee who took their Wastewater Collection Class 1 Exam in November 2022 and failed the test. The employee then paid to take the same exam again on May 18, 2023. Do we reimburse the employee for the second exam? The union contract does not state anything about this and I am coming to the board for clarification.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on May 24, 2023. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on May 24, 2023. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #9 Email from Marwan Murad at Veolia providing the renewal contract quote for 2 years in the amount of \$17,640.00 for the time period August 17, 2023 to August 16, 2025 for approval.

I need a motion to purchase the Insight Process Analyst Service in the amount of \$17,640.00 for the two-year period beginning August 17, 2023 to August 16, 2025.

m. _____ s. _____

Roll Call: R. Delano, J, Formisano, J. Johnston, D. Romeo, J. Santagata

#11 Email from Mobile Dredging & Video Pipe providing a quote to televise sanitary sewer lines in the Borough of Buena as directed by customer. The cost to video the lines is \$1,800.00 for up to 8 hours on site. GE and Jet Vac were a no quote.

m. _____ s. _____

Roll Call: R. Delano, J, Formisano, J. Johnston, D. Romeo, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 11. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J, Formisano, J. Johnston, D. Romeo, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Delano, J, Formisano, J. Johnston, D. Romeo, J. Santagata

The next regular meeting will be held on July 12, 2023 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Delano, J, Formisano, J. Johnston, D. Romeo, J. Santagata